

Privacy Notice

This privacy notice is to tell you how we use the information collected about you, in regards to protecting your personal information. Contact information, as well as address information, and any other information we might collect about you are all taken under consideration for your personal privacy.

Any and all information submitted to Select Basement Waterproofing may be requested to be removed by an e-mail inquiry to webmaster@selectbasement.com.

Select Basement Waterproofing, is in no way a participant in with any outside advertising agencies that collect there clients information. We do not sell your information to mailer companies, or e-mail spamming companies. We do not sell or distribute any of your personal information. Your information is kept to establish a business contact point between Select Basement Waterproofing and authorized staff for use with Select Basement Waterproofing Only.

- ***Section 1- pertains to data acquired through our Contact Us & Schedule a Free Estimate web forms.***

Any information collected through our web forms, other than our *Leave a Testimonial* form, is strictly confidential and is not shared with anyone except for authorized staff of Select Basement Waterproofing. These records are kept until they are no longer necessary and permanently deleted from our records. Your contact information may be stored in our database in efforts to contact you for follow-up after job completion as well as Select Basement Waterproofing approved advertising. No information submitted inside of our *Contact Us* form or *Schedule a Free Estimate* forms is posted to our website.

- ***Section 2- pertains to data acquired through our leave a testimonial web form.***

We may or may not post your personal testimonial letters on our website. However, if your letter is posted to our website, any and all information in regards to your personal contact information is edited to protect your personal privacy. We recommend you only submit the fields on our form, and not to include any extra detail in reference to your personal information. If you do send information that is not within our guidelines the information will simply be edited out from the original source to protect your privacy.

Listed below is a list of personal information that is considered to be acceptable to be displayed on or within our website.

1. Your Full Name
2. Your Signature
3. Your Company letterhead *(contact information will be edited)
4. Your City & State of Residence
5. Your Testimonial

Please try to leave out any other information that is not within our guidelines. Thank you for taking the time to read about how we care for and protect your personal and private information. Thank you for the opportunity to do business with Select Basement Waterproofing.